



# Chambersburg Fire Department

130 North Second Street • Chambersburg, PA 17201-1640

Telephone: (717) 261-3230

Fax: (717) 261-3296



## Knox Box Info

The Chambersburg Fire Department requires all commercial buildings that have fire alarms, elevators or fire suppression systems to have a key box on the exterior of the building, as required by the fire code adopted by the Borough of Chambersburg in December 2014. The key box should contain keys to all occupancies in the building that have fire alarm systems, and may certainly contain keys to other occupancies as well.

The key box, obtained through the Knox Company, can only be accessed by the Chambersburg Fire Department with a special key. The key is locked in an electronic device in the fire apparatus and can only be activated by Franklin County Department of Emergency Services Dispatch who records all transmissions. When the key is needed, the apparatus operator requests activation of the Knox key via radio, including the specific address to be accessed. Upon request the key is released and can be used at your key box. All conversations and requests are recorded. When the department is done, the keys are placed back in the key box.

The key box is ordered through the Knox Company. This can be done online at [www.knoxbox.com](http://www.knoxbox.com). **We require a hinged door model (as pictured below) and, at the least, the Commercial Model 3200 Series.** Select the product you would like to order and after entering your zip code you will see a number of fire department choices. ***Be sure to select the Chambersburg Fire Department.*** The key box will be sent to the Chambersburg Fire Department, who will then contact you regarding delivering it to you. At that time any questions about its use or installation can be answered. After you have it installed, please notify the department and we will come out and place your keys in the box and secure the box.

Information on the required box styles will depend on the number of occupancies that are sharing the box, and the number of keys that will be placed in the box. Any questions on the type of box to select please contact the Fire Department at 717-263-5872.

